



## PARENT AGREEMENT FORM

As a parent of the Cooperative, I/we jointly agree:

1. To be familiar with the policies of the Preschool as outlined in the Parent Handbook, Constitution and By-Laws; We acknowledge we have received written information from the center's administrator concerning the center's licensing, programming, and procedures and the administrator has reviewed this information with me
2. To actively participate in the Cooperative as specified in the By-Laws, Article V. This includes:
  - a. share in the administrative duties as officer and/or committee member;
  - b. participate fully in all fundraising activities;
  - c. attend all membership meetings;
  - d. guarantee payment of tuition as outlined on the annual Tuition and Fees form, which shall be paid as indicated in the By-Laws, Article IV;
  - e. pay a non-refundable supply fee as stated on the annual Tuition and Fees form;
  - f. purchase insurance for my child through the Preschool as stated on the annual Tuition and Fees form;
  - g. serve as a teacher's assistant in the classroom on a rotating basis;
  - h. find my own replacement when unable to assist on an assigned day;
  - i. be directly responsible for the arrival and departure of my child;
  - j. provide snack for children on my assist day;
  - k. notify the teacher when my child will be absent from class;
  - l. share in cleaning tasks on a rotating basis;
3. To complete all required forms and return them to the Registrar before the first day of school;
4. To contact the Registrar if my child must be withdrawn from the Preschool and agree to the withdrawal policies as stated in the By-Laws, Article VIII;

**\*\*Failure to meet the above responsibilities lessens the effectiveness of our program. The Executive Board has the authority to dismiss a student from the program if the family fails to complete their assigned duties.\*\***

Parent's signature: \_\_\_\_\_

Parent's signature: \_\_\_\_\_

Date: \_\_\_\_\_